

REPORT TO:	MAYOR'S ADVISORY BOARD 22 JUNE CABINET 06 JULY
SUBJECT:	INVESTING IN OUR BOROUGH
LEAD OFFICER:	PETER MITCHELL, DIRECTOR OF COMMERCIAL INVESTMENT JANE WEST, S151 OFFICER & CORPORATE DIRECTOR OF RESOURCES
CABINET MEMBER:	COUNCILLOR CUMMINGS CABINET MEMBER FOR FINANCE
WARDS:	ALL
FINANCIAL SUMMARY: Financial implications are set out in each report.	
KEY DECISION REFERENCE NO.: There are key decisions mentioned in this report, but approval of the Recommendations would not constitute a key decision.	

The Executive Mayor in Cabinet is recommended to make the decisions set out in the recommendations below:

1 RECOMMENDATIONS

The Executive Mayor is requested to note:

- 1.1.1 Revenue and capital consequences of contract award decisions taken by the Executive Mayor as set out in section 5.2.1
- 1.1.2 Delegated decisions made by the Director of Commercial Investment for procurement strategies up to £5 million, contract awards between £177,898 and £500,000 and contract extension(s) previously approved as part of the original contract award and contract variations as set out in section 5.3.1

2 EXECUTIVE SUMMARY

- 2.1 This is a standing report which is presented to the Cabinet, for information, at every scheduled Cabinet meeting to update Members on any contract decisions that have been taken since the last Cabinet meeting.
- 2.2 To note that the decisions listed in 5.3.2 were initiated under the previous administration.

3 DETAIL

- 3.1 The detail in relation to individual decisions is set out within the attached reports.
- 3.2 All delegated decisions have received approval from the relevant finance officer to confirm that there is sufficient budget available.
- 3.3 The Council's Tender & Contracts Regulations are accessible under the Freedom of Information Act 2000 as part of the Council's Publication Scheme. Information requested under that Act about a specific procurement exercise or contract held internally or supplied by external organisations, will be accessible subject to legal advice as to its commercial confidentiality, or other applicable exemption, and whether or not it is in the public interest to do so.

4 PRE-DECISION SCRUTINY

- 4.1 This report does not require pre-decision as it is a report for noting only.

5 FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS

5.1 Proposed Strategy and Award approvals

- 5.1.1 Procurement strategies and awards for the purchase of goods, services and works with a possible contract value over £5 million, with decisions to be taken by the Executive Mayor in July Cabinet.

Award/Strategy	Estimated Contract Value	Dept/Cabinet Member
Care & Support Provision for Older People	£113,455,000	Adult Social Care and Health/Cllr Hopley

5.2 Contract decisions taken by the Executive Mayor

- 5.2.1 Revenue and capital consequences of contract decisions taken by the Executive Mayor.

Contract Title	Category of decision (Strategy/Award/ Permitted Extension)	Contract Value	Dept/Cabinet Member
Supported Housing – Adults Social Care	Contract Extension	£155,000 (value of extension) £1,060,184 (Total aggregated value)	Adult Social Care and Health/Cllr Hopley
Somewhere safe to stay	Contract Extension	£76,124 (Value of extension) £1,021,872 (Total aggregated value)	Housing/Cllr Hale
Microsoft Licensing	Contract Award	£3,206,181 (Total value)	Resources/Cllr Cummings
ICT End User Services	Contract Extension	£3,490,000 (Value of extension) £10,600,000 (Total aggregated value)	Resources/Cllr Cummings
Croydon Wheelchair Service	Section 75 agreement	£7,400,000 (Total value)	Adult Social Care and Health/ Cllr Hopley
Street Outreach and Resettlement Service	Contract Extension	£518,568 (Value of extension) £1,296,420 (Total aggregated value)	Housing/Cllr Hale

5.3 Strategy and Contract Awards

5.3.1 Revenue and Capital consequences of delegated decisions made by the Director of Commercial Investment for procurement strategies up to £5 million, contract awards (Regs. 11, 28.4 a & b) between £177,898 and £500,000 and contract extension(s) previously approved as part of the original contract award recommendation (Reg. 28.4 d) and contract variations (Reg.30).

5.3.2 To note that the decisions listed below were initiated under the previous administration.

Contract Title	Category of decision (Strategy/Award /Permitted Extension)	Contract Value	Date decision was taken	Dept
Libraries RFID Self Service Kiosk Replacement	Award	£260,775	31.03.2022	Sustainable Communities, Regeneration and Economic Recovery
Mobile Telephony Services	Award	£172,396	31.03.2022	Resources
Permitted contract extension of FM Building and Maintenance Term Contract	Permitted Extension	£17,500,000	31.03.2022	Housing
Permitted contract extension FM Mechanical and Electrical Maintenance Term Contract	Permitted Extension	£12,135,000	31.03.2022	Housing
YPO Cremators x2 Supply & Maintenance Contract Lot 2	Permitted Extension	£32,950	21.04.2022	Sustainable Communities, Regeneration and Economic Recovery
Core Re-Procurement Network and Hosting Strategy	Strategy	£1,400,000	04.05.2022	Resources
Libraries Book Stock	Permitted Extension	£740,000	04.05.2022	Sustainable Communities, Regeneration and Economic Recovery
Extension of Apex asset management system contract	Contract Extension	£84,633 (Value of extension) £231,186	04.05.2022	Housing

Contract Title	Category of decision (Strategy/Award /Permitted Extension)	Contract Value	Date decision was taken	Dept
		(Total aggregated Value)		
Healthwatch Services	Contract Extension	£152,000 (Value of extension) £852,204 (Total aggregated Value)	22.03.2022	Adult Social Care and Health
Careium (previously known as Centra) – telecare support service	Contract Extension	£90,000 (Value of extension) £645,908 (Total aggregated Value)	13.06.2022	Adult Social Care and Health
Windows Installation and Associated Works Contract Extension	Permitted extension	£9,000,000	13.06.2022	Housing

5.3.3 Reasons for Permitted extensions

FM Building and Maintenance Term Contract

By extending the building term maintenance contract for the final year of its permitted extensions, the Council will be able to continue to deliver a planned and reactive maintenance service (Hard FM) to its property and land portfolio (corporate and education estate buildings, community centres, parks buildings and structures).

Cremators x2 Maintenance Contract

Providing cremation services provides an invaluable service to the Croydon community as it offers affordable end of life services locally to allow families to

say goodbye to their loved ones in the borough where they resided and maintain the local connection after death. This extension secures the maintenance contract of the equipment for a further two years.

Libraries Book Stock

Croydon Libraries provide a range of core services to residents as part of the statutory service provision. Extending this contract by the final two years permitted in the original award enables the Council to continue to purchase books through the Central Buying Consortium (CBC) Framework, maintaining the benefits gained through economies of scale.

FM Mechanical and Electrical Maintenance Term Contract

The extension of this contract for the final year of its permitted extensions will enable the Council to deliver priority mechanical and electrical reactive and planned maintenance and approved capital improvement works to its corporate and education assets.

Windows Installation and Associated Works

Taking up the permitted extension of three years will support the Council's landlord responsibilities and enable the Council to continue to meet its statutory obligations, and deliver priority planned maintenance and capital improvement works to its housing assets.

Approved by: Matthew Davis, Interim Director of Finance, on behalf of Jane West, S151 Officer & Corporate Director of Resources

6 LEGAL CONSIDERATIONS

- 6.1 The information contained within this report in relation to contracts is being reported to Cabinet in accordance with the Council's Tenders Contracts Regulations and, in relation to the acquisition or disposal of assets, is being reported to Cabinet in accordance with the Council's Financial Regulations.

Approved by: Kiri Bailey, Head of Commercial & Property Law, on behalf of the Interim Director of Legal Services

7 HUMAN RESOURCES IMPACT

- 7.1 There are no immediate HR issues that arise from the strategic recommendations in this report for LBC employees and staff. If any HR matters should arise as a result of any specific contracts these will be managed under the Council's policies and procedures.

Approved by: Gillian Bevan, Head of Human Resources – Resources and Assistant Chief Executives

8 EQUALITY IMPACT

- 8.1 An Equality Analysis process has been used to assess the actual or likely impact of the decisions related to contracts mentioned in this report and mitigating actions have been defined where appropriate.
- 8.2 The equality analysis for the contracts mentioned in this report will enable the Council to ensure that it meets the statutory obligation in the exercise of its functions to address the Public Sector Equality Duty (PSED). This requires public bodies to ensure due regard to the need to advance equality of opportunity; foster good relations between people who share a “protected characteristic” and those who do not and take action to eliminate the potential of discrimination in the provision of services.
- 8.3 Any issues identified through the equality analysis will be given full consideration and agreed mitigating actions will be delivered through the standard contract delivery and reporting mechanisms.

9 ENVIRONMENTAL IMPACT

- 9.1 Any issues emerging in reports to the relevant Cabinet Member will require these considerations to be included as part of the standard reporting requirements and will not proceed without full consideration of any issues identified.

10 CRIME AND DISORDER REDUCTION IMPACT

- 10.1 Any issues emerging in reports to the relevant Cabinet Member will require these considerations to be included as part of the standard reporting requirements and will not proceed without full consideration of any issues identified.

11 DATA PROTECTION IMPLICATIONS

- 11.1 Will the subject of the report involve the processing of ‘personal data’?

NO

Has a Data Protection Impact Assessment (DPIA) been completed?

NO

Data Protection Impact Assessments have been used to assess the actual or likely impact of the decisions related to contracts mentioned in this report and mitigating actions have been defined where appropriate.

Approved by: Peter Mitchell, Director of Commercial Investment and
Scott Funnell, Head of Strategic Procurement and Governance

CONTACT OFFICER:

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BACKGROUND DOCUMENTS:

- *Supported Housing – Adults Social Care Contract Extension*
- *Somewhere safe to stay*
- *Microsoft Licensing*
- *ICT End User Services*
- *Croydon Wheelchair Service*
- *Street Outreach and Resettlement Service*